

Self Declaration of Eligibility



Section 1 –Prior Qualifications

Below is an example of a Self Declaration of Eligibility that will need to be completed by learners undertaking a Level 2 or Level 3 programme.

The Train to Gain service is designed to raise the skill levels of people to benefit themselves, employers and the wider community. The Government chooses to prioritise its investment in those employees and volunteers **without** the equivalent of 5 GCSE's (Grades A-C) already except where flexibilities exist regarding additional qualifications. Please tell us about **all** of your existing qualifications. This list is not exhaustive.

School/College Qualifications	Work related (vocational qualifications)
5 GCSEs (grades A*-C) or 'O' levels	Edexcel/BTEC 1 st Diploma or higher
5 CSE grade 1s	C & G Higher Operative or Craft
1 or more 'A' levels	GNVQ Intermediate or higher
2 AS Levels	NVQ Level 2, 3 or 4
Access Course	BTEC General Certificate / Diploma with Credit
	HND / HNC
	Access Course

Prior qualifications

Please indicate what qualifications you have completed in the past. Where you have no previous qualifications please state "None"

Details of qualification completed or currently undertaking (for example:- title, module names, awarding body, institution where qualification taken)	Date qualification completed (state year where exact date unknown)	Level achieved

If required please continue on an additional sheet and attach to the declaration

Section 2 - Eligibility to Receive Support through Train to Gain

Please tick if applicable

I am normally and lawfully resident in the UK and been for the last 3 years, or I fulfil the LSC's residency criteria (detailed in the LSC's Learner Eligibility Guidance 07/08)	<input type="checkbox"/>
I am not currently on the New Deal Programme or any other government funded training.	<input type="checkbox"/>

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Learner's Employment Status (please complete ONE of the following)

I am employed by:	and have a Contract of Employment.	<input type="checkbox"/>
I am self employed (since with the HM Revenue and Customs.	month/year) and I have registered my self-employment	<input type="checkbox"/>
I am a volunteer for	(organisation name)	<input type="checkbox"/>
and receive no payment for the work undertaken other than incurred expenses where payable.		

Declaration

The Learner 'I confirm that all the information on this form is correct and I declare that I have correctly identified my prior qualifications. I understand that if I have declared false information the provider may take action against me to reclaim the tuition fees and any support costs provided.'

Learner Name		
First or additional qualification	First qualification :-	
	Additional qualification:-	
Signature		Date

Employer 'I confirm that, to the best of my knowledge, the information on this form is correct. If the above named learner is employed by me, I declare that they have a contract of employment. If the above named learner is a volunteer within my organisation, they are unpaid'.

Employer Name		
Position		
Signature		Date

RWP Training Limited 'I confirm that the information on this form is correct and I declare that I have supported the learner in the completion of this document and to the best of my knowledge, the above named learner is eligible to enter Train to Gain. I have evidence to support the residency criteria (where applicable)'

Signature		
Position		Date